

Tuition Tax Information

Your tuition paid (for K-8 students) can be easily accessed through your FACTS Management account. Please follow the instructions below. The school's federal tax ID is indicated on the form, which can be downloaded and printed for your records.

How to Access Your Tax Information for Tuition Paid

1. Visit your FACTS account and click on "View Details" (next to Payment Plan & Billing);
2. Under "Activity Details," click on "View Payment Summary";
3. Select the year you want to show for tuition paid;
4. On the upper right side of the screen, click on the "Print" link to print your summary.

This tax report shows all tuition and incidental expenses (e.g., extended care) paid in the previous and current school years. If you have any questions, please contact the school office.